

**SELF DECLARATION FORM**

I \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_  
 Coordinator of Study Centre, situated at \_\_\_\_\_ here by apply for renewal of  
 my/our Study centre for Session \_\_\_\_\_ of AIMS Virtual Institute of Pakistan Campus. I hereby undertake:

1. To pay all the outstanding dues
2. To pay all the fees as per AIMS International Virtual University norms.
3. Not to charge any extra fees from the students apart from the fees prescribed in the website [www.alliedinstitutes.edu.pk](http://www.alliedinstitutes.edu.pk), [www.AIMSPAKISTAN.com](http://www.AIMSPAKISTAN.com)
4. To have the format of my/our advertisements approved by AIMS Virtual Institute before I/We release it to the media.
5. To submit all the forms to AIMS International Virtual University Head office within the prescribed time limit.
6. To deliver minimum number of counseling hours as per the norms of AIMS International Virtual University.
7. To individually verify signature of the students and all the documents enclosed with the student forms with the originals.
8. To take full responsibility of all the documents / correspondences signed by my staff on my behalf.
9. To abide by all the rules and regulations of AIMS virtual Institute as promulgated from time to time.
10. Not to indulge into any sort of criminal / immoral / illegal activity
11. To provide Email ID and Mobile Number belonging to Students only. If I provide any other Mobile number and Email ID for Alert Messages, I will be responsible for all type of consequences or in case a student take any legal action due to mis communication for any other reasons.
12. To regularly visit / login website [www.alliedinstitutes.edu.pk](http://www.alliedinstitutes.edu.pk) And AIMS Lms site information relevant to my Study Center will be received by me from above said website . Further, I will never claim any information officially or unofficially in hard copy format. Therefore, only I will be responsible for all types of consequences, if I fail to get information due to not visit / login the said websites.
13. Study Center sanction for one year, subject to subsequent renewal as the norms.

I further acknowledge that if at any point of time the ONLINE CAMPUS and Head office Finds Any deficiency in my infrastructure or in the support services to the students or if I am found involved in any sort of unlawful activities, then the AIMS VI Wil have the full right to terminate my study centre authorization without seeking my clarification.

**Seal & Signature of the Head of Institution**

**Seal & Signature of the Center Coordinator**